

Global Learning Semesters

Course Syllabus

Course: BENG-124 Professional English IV

Department: Language

Host Institution: University of Nicosia, Nicosia, Cyprus



Course Summary		
Course Code	Course Title	Recommended Credit Hours
BENG-124	Professional English IV	3
Semester Offered	Contact Hours	Prerequisites
Please contact us	42-45	BENG -123
Department	Level of Course	Language of Instruction
Language	Lower Division	English

Course Description

This course is designed for the professional wishing to upgrade his/her language skills in English at an upper intermediate level. The course will consolidate and develop students' skills in the four areas of language learning: listening, speaking, reading, and writing, with particular emphasis placed on the area of writing for business purposes.

Prerequisites

BENG -123

Topic Areas

- Countable and uncountable nouns
- Articles: a/an, the, or no articles
- Some and any
- Adjectives and adverbs
- Comparison (1): comparing adjectives
- Comparison (2): comparing adverbs and comparing nouns
- Degree: too, enough, so, such (a)
- Adjective and preposition combinations
- Noun and preposition combinations
- Verb and preposition combinations
- Phrasal verbs

Readings and Resources

Required Textbooks

- Mellor, R.G. and V.G. Davison. How to Pass English for Business. Second Level. Logophon Lehrmittel Verlag GmbH, 1994.
- Duckworth, M. Oxford Business English. Grammar and Practice. OUP, 1995.

Suggested Textbooks

- A good Grammar Reference textbook like Murphy Raymond's English Grammar in Use - A Reference and Practice Book for Intermediate (or Advanced) Students. Cambridge University Press, 1995.
- A good English-English Dictionary