

Global Learning Semesters

Course Syllabus

Course: BADM-332 Technical Writing and Research

Department: Language

Host Institution: University of Nicosia, Nicosia, Cyprus



Course Summary		
Course Code	Course Title	Recommended Credit Hours
BADM-332	Technical Writing and Research	1.5
Semester Offered	Contact Hours	Prerequisites
Fall, Spring	3	ENGL101 English Composition
Department	Level of Course	Language of Instruction
Language	Upper Division	English

Course Description

The course focuses on how to research and write technical documents as well as how to critically evaluate reports, articles and other documents written by others. Areas covered include: communication needs, problem solving, document structures, oral presentations and visuals, report and essay documentation

Instructor

Mr James Mollison

Course Aims and Objectives

The student will learn the skills associated with applied writing, research design and development, electronic communication and research reporting and planning

Teaching Methods

Facilities are available for PowerPoint lecture presentations, VCRs, Online Computers, Computer Labs and Language Lab. Teachers may also use a mix of lectures, tutorials, case studies, student presentations, group work, role play, literature review, analysis of research data, and field visits and have visiting specialists give lectures.

Course Teaching Hours

3 hours a week over a thirteen week semester

Evaluation and Grading

Final exam	40%
Midterm	30%
Continuous	30%

Readings and Resources

Required Textbook

John M. Lannon, *Technical Communication*

Recommended Reading